

MEMORANDUM

For Action

By: 29 September 2017

[Memo number 04/2017]

From: Co-operative Development & Strategy

ABN 97 006 546 658
Level 1, 112 Balmain St
Richmond VIC 3121
Phone: 9208 0800
Fax: 9429 1799
www.cehl.com.au

Dear Secretary

14 August 2017

CDS TEAM – 2017 HONOUR BOARD NOMINATIONS

To Co-op Secretary – For distribution to Co-op members

Each year since 2008 the CEHL Board has honoured particular member tenants of the Common Equity Program who have made outstanding contributions to the program.

We are calling for nominations for this year's entry on the Honour Board, the criteria for successful nominations are listed below:

- *A minimum of five years' membership of a CEHL Co-op;*
- *Being of "good standing" within their co-op; considering, but not exclusive to, such elements as fulfilment of all participation requirements, currency of rent payments and maintenance of their property, throughout their membership;*
- *Outstanding contribution to the wider CEHL Program beyond their own Co-op; usually this will be exemplified by contributions to other co-ops, involvement in regional associations and forums, membership of CEHL committees or the CEHL Board itself.*

In previous years we have had many great nominations from co-operatives keen to recognise their members in this special way. Anyone nominated should feel immensely proud their work and contribution is recognised by others.

Previous Honour Board recipients:

Val Date	Millie Connelly	Carol Fountain	Charles Barry
Marg Craigie	Sandra Silvey	Pat Finnegin	Jenny Makar
Ron Howell	Iain Walker	Rhonda Jaruga	Jean McVilly

This year's recipient/s will be announced at the Common Equity AGM in November and their name will be added to the Honour Board at the CEHL Office in Richmond. Attached is the Nomination Form – which needs to be returned to CEHL by **29 September 2017**.

Further information about Honour Board nominations can be found in the Honour Board Policy on the CEHL website.

Sincerely,

Darina Seal

Manager, Co-operative Development and Strategy

Attachments: 004 - All Co-op Memo - Honour Board Nomination Form

2017 CEHL HONOUR BOARD NOMINATION FORM

SECTION (A) NOMINEE

Nominee's Name _____
Nominee's Position _____
Nominee's Co-operative _____
Address: _____

Phone / email address: _____

SECTION (B) NOMINATOR

Nominator's Name _____ (Your name)
Nominator's Position _____
Nominator's Co-operative _____
Address: _____

Phone / email address: _____

SECTION (C) NOMINATOR TO FILL REGARDING NOMINEE

Please address the selection criteria for the individual you are nominating.
(Attach extra page(s) if required).

1. Year joined co-op program (minimum 5 years) _____

2. Being of "good standing" within their co-op; considering, but not exclusive to, such elements as fulfilment of all participation requirements, currency of rent payments and maintenance of their property, throughout their membership

PLEASE TURN OVER TO COMPLETE OTHER SECTIONS

3. Outstanding contribution to the wider CEHL Program beyond their own Co-op; usually this will be exemplified by contributions to other co-ops, involvement in regional associations and forums, membership of CEHL committees or the CEHL Board itself.

4. Demonstrated commitment to Co-operative Principles ie:

1. Voluntary and open membership
2. Democratic member control
3. Member economic participation
4. Autonomy and independence
5. Education, training and information
6. Co-operation among co-operatives
7. Concern for the community

Declaration

In submitting this entry I have read the selection criteria and understand that the selection panels' decision is final and that there is no appeals process.

Nominator's Signature

Date:

**Send completed form to:
Common Equity Housing Limited
Level 1, 112 Balmain Street Richmond VIC 3121**

OR

Scanned copy can be sent to info@cehl.com.au

BY 29 September 2017