

CODE OF CONDUCT FOR CO-OP MEMBERS

BEST PRACTICE GUIDE



It is recommended that co-ops adopt a Code of Conduct for all members, aimed at promoting appropriate standards of participation and co-operation amongst members.

A Code of Conduct is a written agreement that outlines how each member will act while performing their responsibilities as a co-op member.

Codes of Conduct should be developed by co-op members as a group and formally adopted at a General Meeting. It is then signed by each individual as a formal commitment they make to each other.

Typically, codes of conduct include topics such as:

- Acting in the best interests of the co-op
- Communication between members
- Privacy
- Conflicts of interest
- Resolving disputes

The Code of Conduct can be printed as a single document to be signed by all, or as a document for each member, signed individually. Whichever form is chosen, a copy should be issued to each member so that they can remember the commitment they have made.

A breach of the Code of Conduct should be treated seriously and resolved using the formal Dispute Resolution processes in the Co-op's Rules.

The Code of Conduct should be reviewed on a regular basis to ensure that it continues to meet the needs of the co-op and its members.